

Senior Management Meeting

Thursday 27 January 2020

James Miller House, 98 West George Street, Glasgow

Attendees

Niven Rennie

Will Linden

Alastair Muir

S38(1)(b)

1. Welcome and Introduction

Niven welcomed everyone to the meeting.

2. Apologies

Apologies received from S38(1)(b).

3. Minutes and Action Log

The minutes of the meeting of 5 December 2019 were accepted as a true record and the action log was updated.

4. Establishment of a Risk Register

The risk register was reviewed and amended as necessary. Two potential issues were discussed:

- The need for Partnership Agreements with the Wise Group in respect of two pieces of work currently ongoing
- S30(b)(i)&(ii)

It was agreed that neither reached the threshold for inclusion at this time.

The risk relating to S30(b)(i)&(ii) was increased with actions to progress discussion on this matter as soon as possible.

5. Overview of Current Projects

Alastair provided an update with regard to recent developments at BHI. He stated that S38(1)(b) had brought some additional professionalism to the programme and S38(1)(b) had brought similar improvements to the business aspects. As a result, things had harmonised and were progressing well. It was identified that administration support is

required but Will advised that no decision on that will be made until accurate accounts are to hand. There were numerous errors on in the current accounts which are being addressed prior to the next board meeting. It was also agreed that a group of potential van drivers would allow the business to expand and we should actively look to build up a group for that purpose either of volunteers or for receipt of expenses.

Niven thanked S38(1)(b) for all her work in preparing the successful launch at Ninewells. A short discussion followed regarding Navigator funding.

The crib launch is scheduled for Thursday 6 February and S38(1)(b) provided an overview of attendees and expectations.

Alastair reported on an excellent meeting with the new partnership Superintendent who is looking to provide sustainability of the VRU post in Dundee. Unfortunately, the Partnership CI who had great public health vision has been moved to C3.

6. Future Projects

Alastair started with a report on Custody navigator which will progress to employment of navigators after a strategic partners meeting on 4th February. Similarly, S38(1)(b) is working to progress GP Navigator.

Will provided an update on Community navigator which will move to a discussion on procurement on 9 March.

Similarly Will reported on the football related violence work with Pollok Youth Football had been passed to S38(1)(b) to progress and will feature on Trauma and Bystander.

7. Staffing

Alastair reported on progress following S38(1)(b) appointment and the fact that he was focusing on the proposed SVQ qualification in mentoring. Niven asked that he review ASK as a priority to re-commence that input in partnership with MAV.

Niven also reported that the business case being submitted to Scottish Government will include an additional researcher post. Will explained how this post would operate through joint funding with Glasgow University.

8. Team Away day

The team away day and the planning for the day was discussed.

9. Finance

Niven provided an update on the budget submission to the Government for 2020/21 funding.

10. AOCB

10.1 Governance Group

Niven provided an update on the formation of the governance group and difficulties being experienced in setting a date for the meeting.

10.2 Conference

Niven raised this issue and asked S38(1)(b) to liaise with S38(1)(b) and S38(1)(b) to identify a conference venue in Dundee and set a date. The potential content of a conference was discussed thereafter and numerous potential speakers were discussed. All will depend on the date and venue being confirmed.

ACTION: S38(1)(b) and S38(1)(b) to work with S38(1)(b) to identify a conference venue and date.

11. Date of Next Meeting

The next meeting will take place at 1000hrs on Monday 3rd March 2020 – at JMH.