| Police Scotland logo | Freedom of Information ResponseOur reference: FOI 24-1339Responded to: 13 June 2024 |
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Your recent request for information is replicated below, together with our response.

## What being a reporting centre currently means for centres?

Third Party Reporting Centres (TRPCs) will have established relationships or links within communities who are affected by hate crime. Suitable premises are identified by Police and they can self-nominate by approaching Police Scotland for consideration. A Short Life Working Group has been established to review current processes and procedures. The role of a TRPC is to support an individual to make a report to Police Scotland.

## Who can make a report, is just the College’s staff and students or anyone even if their report doesn’t relate to the College?

Anyone can attend a TRPC if they feel they require support in reporting an incident to Police Scotland.

## What actions do you expect to be taken by a centre when someone reports an incident?

Staff within the premises will support the individual to complete a secure online form which is available on the Police Scotland Website - [www.scotland.police.uk/contact-us/reporting-hate-crime/](https://www.scotland.police.uk/contact-us/reporting-hate-crime/). This form is then submitted to Police Scotland who would get in touch with the reporter (the individual affected) to obtain further information once this online report is received. The TRPC do not store any of the data provided on the form, nor do they receive copies of the submission as this is not required.

## What information you expect, if any, to be recorded and held and for how long for?

The TRPC supports the individual to submit the secure online form. No information is saved or stored by the TPRC as the information provided is input directly onto this form without the need to save/store.

## Whether this information should be shared with the police?

TRPCs do not make decisions on whether to share information with Police Scotland. They simply support an individual to submit a secure online report to police for further enquiry.

## How often training should take place?If you have the above in an ‘information pack’, I’d be happy to receive a copy of this.

Police Scotland does not hold the information requested and section 17 of the Act therefore applies. To explain, training for TPRCs is currently being reviewed.

Information about TPRCs can be found on our website - [www.scotland.police.uk/contact-us/reporting-hate-crime/](https://www.scotland.police.uk/contact-us/reporting-hate-crime/)

A Short Life Working Group has been established to review current processes and procedures. This will be published on our website once approved through this group.

If you require any further assistance, please contact us quoting the reference above.

You can request a review of this response within the next 40 working days by email or by letter (Information Management - FOI, Police Scotland, Clyde Gateway, 2 French Street, Dalmarnock, G40 4EH). Requests must include the reason for your dissatisfaction.

If you remain dissatisfied following our review response, you can appeal to the Office of the Scottish Information Commissioner (OSIC) within 6 months - [online](http://www.itspublicknowledge.info/Appeal), by email or by letter (OSIC, Kinburn Castle, Doubledykes Road, St Andrews, KY16 9DS).

Following an OSIC appeal, you can appeal to the Court of Session on a point of law only.

This response will be added to our [Disclosure Log](http://www.scotland.police.uk/access-to-information/freedom-of-information/disclosure-log) in seven days' time.

Every effort has been taken to ensure our response is as accessible as possible. If you require this response to be provided in an alternative format, please let us know.