| Police Scotland logo | Freedom of Information Response Our reference: FOI 23-0634  Responded to: 31 March 2023 |
| --- | --- |

Your recent request for information is replicated below, together with our response.

## Can you please tell me when you started using each of the following Digital Forensic processes and forms DPNa, DPNb and DPNc? The date will be fine for this.

## In response to your question I can advise that the usage of Digital Forensic processes began on 08 November 2022.

Can you include a blank copy of each of these forms? Some forces may customise them.  
Can you include any information notices given to victims, witnesses and or suspects in regards to these forms?

## Can you please supply (if possible) any appropriately redacted officer guidance for completing and or submitting these types of forms to the unit dealing with them? There has been some basic national guidance published online by the Government, however you as a force might have produced a supplementary document to support the completion of forms DPNa, DPNb and DPNc by Police Officer's and Police Staff.

With respect to the three questions above please be advised that information regarding Digital Device Examination is publicly available.

As such, in terms of Section 16 of the Freedom of Information (Scotland) Act 2002, I am refusing to provide you with the information sought. Section 16 requires Police Scotland when refusing to provide such information because it is exempt, to provide you with a notice which:

(a) states that it holds the information,

(b) states that it is claiming an exemption,

(c) specifies the exemption in question and

(d) states, if that would not be otherwise apparent, why the exemption applies.

I can confirm that Police Scotland holds the information that you have requested and the exemption that I consider to be applicable is set out at Section 25(1) of the Act - information otherwise accessible:

*“Information which the applicant can reasonably obtain other than by requesting it under Section 1(1) is exempt information”*

The information you are seeking is available on the Police Scotland website. To be of assistance please see the link below.

[Digital Device Examination by Agreement - Police Scotland](https://www.scotland.police.uk/about-us/what-we-do/specialist-crime-division/cybercrime-investigations-and-digital-forensics/digital-device-examination-by-agreement/)

If you require any further assistance please contact us quoting the reference above.

You can request a review of this response within the next 40 working days by [email](mailto:foi@scotland.police.uk) or by letter (Information Management - FOI, Police Scotland, Clyde Gateway, 2 French Street, Dalmarnock, G40 4EH). Requests must include the reason for your dissatisfaction.

If you remain dissatisfied following our review response, you can appeal to the Office of the Scottish Information Commissioner (OSIC) within 6 months - [online](http://www.itspublicknowledge.info/Appeal), by [email](mailto:enquiries@itspublicknowledge.info) or by letter (OSIC, Kinburn Castle, Doubledykes Road, St Andrews, KY16 9DS).

Following an OSIC appeal, you can appeal to the Court of Session on a point of law only.

This response will be added to our [Disclosure Log](http://www.scotland.police.uk/access-to-information/freedom-of-information/disclosure-log) in seven days' time.

Every effort has been taken to ensure our response is as accessible as possible. If you require this response to be provided in an alternative format, please let us know.