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Senior Management Meeting

Tuesday 22 February 2021

By Zoom

Attendees

Niven Rennie

Will Linden

S38(1)(b)

S38(1)(b)

1. Welcome and Introduction

Niven welcomed everyone to the meeting.

2. Apologies

Alastair Muir had submitted apologies.

3. Minutes and Action Log

The minutes of the meeting of 25 January 2021 were accepted as a true record.

4. Risk Register

Niven advised that the Risk Register had now been transferred to the wide PPCW department of Police Scotland. Our task in respect of risk moving forward was to identify new risks that might be incorporated there. No new risks were identified at this time.

5. Financial Update

S38(1)(b) provided a financial update and reported that Q4 funding from the government was still awaited. In this respect they were also requiring the Q3 activity summary. Will confirmed that this was completed and would be forwarded this week. S38(1)(b) added that the underspend projection would be less than originally intimated due to the delay in transferring Inspector S38(1)(b) to PPCW division.

6. Overview of Current Projects

6.1 BHI

Alastair was not present to provide an update but Niven highlighted that there were several issues requiring decisions from the BHI board. It had been intimated that Lambhill Stables were interested in having one of the food trucks operating from their premises and this needed to be explored further. Moreover, there would be a need to prepare the groundwork for a return the dental hospital, not least the

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identification of new trainees and the ability to fund these. The appointment of a Chief Operating Officer for BHI would remove some of this burden from the VRU and it was hoped that this appointment would be made in the short term.

6.2 One Community

Niven advised that the Bank Account for OCS was nearly operational and this would conclude the move to charitable status and provide a method for self funding.

6.3 ECHO Project

Will highlighted recent developments with a joint funding bid with the Wise Group which it was hoped would be successful. The recruitment of the Community Navigators is being progressed with numerous applications received thus far. The project itself is moving towards implementing the community asset based development.

7. Hub Development

Each of the hub areas were discussed in turn and S38(1)(b) proposed that the 'online Navigator' development could support hub activity, particularly in the more remote areas such as Caithness. This project can be targeted to specific postcodes and individuals such as repeat victims of violence. It was agreed that this would be a sensible way to develop the project.

8. Staffing

8.1 Funding for Charitable Posts

BHI are progressing external funding for their Chief Operating Officer and similar bids for funding in respect of trainees etc will follow. OCS are also submitting external funding bids.

8.2 Charitable Contracts

Will advised that he had spoken to James about a move to BHI and he had no issues to raise in this respect. S38(1)(b) was asked to help BHI and OCS to prepare contracts of employment for S38(1)(b) respectively.

8.3 Communications Manager (job Share)

Will advised that Police Scotland had lost the original paperwork to progress this job share role but that S38(1)(b) had retained copies. These have been duly resubmitted and the advertisement will be issued in the short term. Niven suggested that he and S38(1)(b) conduct the requisite interviews.

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9. Planning

9.1 Strategic Plan

The plan has progressed through consultation stage with Government, Police and governance board members. The resultant comments have been taken on board. It will now be shared with the staff team before a short external consultation takes place. External consultees were discussed and agreed.

9.2 Business Plan

Will advised that he had read the Scottish Government comments and he would amend accordingly and resubmit this week.

9.3 PSOS Strategic Planning

The research phase of this plan progresses.

10. AOCB

10.1 Proposed DV training material

Will intimated some concerns that the updates from **S38(1)(b)** regarding developing DV training materials suggested that they may be encroaching on areas of activity that are covered by other charities and are outwith our remit. Niven proposed and early meeting to gain reassurance regarding this.

11. Date of Next Meeting

The next meeting will take place at 1030rs on Tuesday 30th March 2021.